様式第１号

業務管理体制届出書

年　　月　　日

　（宛先）　高槻市長

届出者　名称

代表者の職・氏名　　　　　　　　　印

|  |  |  |
| --- | --- | --- |
| 子ども・子育て支援法(第55条 | 第2項  第4項 | )の規定により、次のとおり関係書類（※）を添えて届け出ます。 |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | | | 事業者(法人)番号 | | | | | | | |  |  | |  | |  | | |  | |  | | |  | |  | | |  | | |  | | | |  | | |  | |  | |  | |  | |  | |  | |
| 1　届出の内容 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | (1)　子ども・子育て支援法第55条第2項関係(業務管理体制の整備) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (2)　子ども・子育て支援法第55条第4項関係(事業者の区分の変更) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ２　事業者 | | フリガナ | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 名称 | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 住所  (主たる事務所の所在地) | | (郵便番号　　―　　) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | 都道府県 | | | 郡・市 | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| (ビルの名称等) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 連絡先 | | 電話番号 | | | |  | | | | | | | | | | | | | | FAX番号 | | | | | | | | | | | |  | | | | | | | | | | | | | | | | |
| 法人の種別 | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 代表者の職・氏名・生年月日 | | 職名 |  | | | | | フリガナ | | | | | | |  | | | | | | | | | | | | | | 生年月日 | | | | | | | 年　月　日 | | | | | | | | | | | | |
| 氏名 | | | | | | |  | | | | | | | | | | | | | |
| 代表者の住所 | | (郵便番号　　―　　) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | 都道府県 | | | 郡・市 | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| (ビルの名称等) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ３　子ども・子育て支援法施行規則第46条第1項の届出事項 | | | | 第2号 | | | 法令遵守責任者の氏名(フリガナ) | | | | | | | | | | | | | | | | | | | | | | | | | | 生年月日 | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | |
| 第3号 | | | 業務が法令に適合することを確保するための規程の概要（※） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第4号 | | | 業務執行の状況の監査の方法の概要（※） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ４　区分変更 | 区分変更前所管庁名称、担当部(局)課 | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 事業者(法人)番号 | | | | | | | | | | | |  | |  | | |  | |  | | |  | |  | |  | | |  | |  | | |  | |  | | |  | |  | |  | |  | |  | |  |
| 区分変更の理由 | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 区分変更後所管庁名称、担当部(局)課 | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 区分変更日 | | | | | | | | | | | | 年　　　月　　　日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

（※）確認を受けている施設又は事業所の数が２０以上の事業者：３の第３号の欄の概要

確認を受けている施設又は事業所の数が１００以上の事業者：３の第３号及び第４号の欄の概要